

**2013 FILING SCHEDULE****FOR ALL POLITICAL ACTION COMMITTEES AND BALLOT QUESTION COMMITTEES****REQUIRED FOR ALL POLITICAL ACTION COMMITTEES
AND BALLOT QUESTION COMMITTEES**

TYPE OF REPORT	FILING DEADLINE (11:59 P.M.)	REPORT PERIOD
April Quarterly	April 10	January 1—March 31
July Quarterly	July 15	April 1—June 30
October Quarterly	October 7	July 1—September 30
January Quarterly	January 15, 2014	October 1—December 31

NEWLY FORMED POLITICAL ACTION COMMITTEES AND BALLOT QUESTION COMMITTEES: All new committees must file an Initial Report at the time of registration. For PACs, the Initial Report covers all activity from the beginning of the year through the date of registration. For BQCs, the Initial Report covers all activity from the beginning of the campaign through the date of registration.

IMPORTANT NOTICE: Currently there are no referenda or ballot questions for either the June or November election. If there is a referendum or question on the ballot in June or November, committees participating in the election will have the following two additional reports to file as well as 24-hour reports.

Check www.maine.gov/ethics for updated filing schedules.

11-Day Pre Election	11 Days Prior to Election Day	April 1 or October 1—14 Days Prior to Election Day
42-Day Post Election	42 Days After Election Day	13 Days Prior to Election Day—35 Days After Election Day
24-HOUR REPORTING PERIOD	WHAT TO REPORT	WHEN TO FILE
Begins 13 days before an election and runs through the day before the election.	Any single expenditure of \$500 or more. Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the obligations are made.	Within 24 hours, including Saturdays and Sundays, of making the expenditure, incurring the obligation, or placing the order. Reports can be filed via the committee's electronic filing website.

IMPORTANT INFORMATION

All regular campaign finance reports are due by 11:59 p.m. on the due date. Committee treasurers must enter the required information and click "File Report" by 11:59 p.m. on the filing deadline.

Commission staff will be available until 5:00 p.m. on all filing deadlines to offer assistance to political action committees. Failure to seek out timely assistance from staff regarding the filing of reports will not be considered a mitigating circumstance if the report is filed late.